



**BOARD FOR GEOLOGISTS AND GEOPHYSICISTS**

2535 CAPITOL OAKS DRIVE, SUITE 300A, SACRAMENTO, CA 95833-2926

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**ANNOUNCEMENT OF  
BOARD MEETING AND  
EXECUTIVE COMMITTEE MEETING**

**January 25, 2005  
9 AM**

**Board for Geologists and Geophysicists  
2535 Capitol Oaks Drive  
Third Floor Conference Room  
Sacramento, CA 95833-2926  
Telephone (916) 263-2113**

The Executive Committee, composed of three Board members, will meet to Update and Expand the Board's Response to the Governor's Reorganization Plan 1 in preparation for the Public Hearings by the Little Hoover Commission on January 26 and 28, 2005 in Sacramento.

Committee meetings are open to the public and are held in barrier-free facilities in accordance with the Americans with Disabilities Act. Noted starting time is approximate and may change. For further information, please contact:

Paul Sweeney  
Executive Officer  
2535 Capitol Oaks Drive, Suite 300A  
Sacramento, CA 95833-2926  
(916) 263-2113

## **Mission**

### **Board for Geologists and Geophysicists**

The mission of the Board for Geologists and Geophysicists (Board) is to continuously enhance the quality, value and availability of geological and geophysical services offered to the people of California. The Board was established in 1969 and is part of the Department of Consumer Affairs. As a semiautonomous regulatory agency, the Board sets its own policies, procedures, rules and regulations and operates under the administrative oversight of the Department of Consumer Affairs. The Board is responsible for enforcing the provisions of the Geologist and Geophysicist Act and its regulations (Bus. & Prof. Code sec. 7800 et seq.; Title 16 Calif. Code of Regs. Sec. 3000 et seq.). The Board carries out its responsibilities through examination, licensure and regulation to ensure that geologists and geophysicists are licensed to practice within the standards of the professions.

## **Public Meetings**

The Board regularly holds public meetings to obtain testimony and information from concerned and affected parties and to make decisions after considering the recommendations made by Board Members, Committee Members or by the Executive Officer. The Board will vote only on matters listed on the agenda. Agenda items are numbered for identification purposes only and will not necessarily be considered in the order listed. The Board may also give direction to the Executive Officer on any matter discussed during the meeting.

The Board's meetings are governed by the Bagley-Keene Open Meeting Act. The Board is required to (1) publish an agenda at least ten (10) days in advance of any meeting, (2) describe in the agenda specific items to be transacted or discussed, and (3) refuse to add an item to the agenda without an amended notice that is published ten (10) days prior to the meeting. In addition, the Bagley-Keene Open Meeting Act includes other specific provisions about how meetings are to be announced and conducted.

Board meetings are open to the public and are held in barrier free facilities in accordance with the Americans with Disabilities Act. For additional information, requests, or assistance with any provisions of the Act, please contact the Board Office.

Information regarding Board meetings may be obtained by calling the Board office at (916) 263-2113. Copies of approved minutes may be obtained by writing the Board office at 2535 Capitol Oaks Drive, Suite 300A, Sacramento, CA 95833.

## **Conduct of Meeting**

If you would like to comment on an item scheduled or to speak during the public comment period, please fill out a "Request to Speak" form and give it to a staff member. Each speaker is limited to a maximum of three minutes. The Chairperson may also set time limits for each speaker at the beginning of a public hearing. You are encouraged to submit written comments and detailed information to the staff. The comments will be distributed to the Board members. Other material presented to the Board, as part of testimony (e.g., photographs, slides, charts, maps, diagrams, etc.) will be made part of the record and must be left with the Executive Officer. Photographs or slides of large exhibits are acceptable. All Board files, exhibits, and agenda material pertaining to items on the agenda will be made part of the record.

**DO NOT DISCUSS ENFORCEMENT CASES WITH BOARD MEMBERS AT ANY TIME, INCLUDING BEFORE, DURING, OR AFTER A BOARD OR COMMITTEE MEETING BY EITHER WRITTEN, ORAL, ELECTRONIC OR ANY OTHER MEANS OF COMMUNICATION.**

**AUDIBLE ALARMS IN PAGERS, CELL PHONES, PALM PILOTS OR OTHER ELECTRONIC DEVICES DURING BOARD AND COMMITTEE MEETINGS ARE TO BE TURNED OFF. YOU WILL BE ASKED TO LEAVE THE MEETING IF YOUR DEVICE PRODUCES AN AUDIBLE SIGNAL DURING THE MEETING.**

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